



The International Center | Catalyst for a global Indiana

Internship FAQ

What are the benefits of interning with The International Center?

As an intern at The International Center, you can expect staff members to be invested in you and to treat you as they would their peers. The benefits of working for The International Center include: unique opportunities for networking; professional development; interactions with international visitors; support in resume building; professional recommendations; and a flexible schedule.

Is it possible to participate in extracurricular activities, classes, and/or other jobs while serving as an intern?

Absolutely! We understand that you are a student and have other activities in which you are involved. The International Center allows you the flexibility to work around your school's internship requirements and create a schedule that works for you.

What is the time commitment of an intern?

Each intern is required to complete 250 hours by the end of their internship.

What internships are available?

- ◇ China Projects
- ◇ Development (summer semester only)
- ◇ Global Competency
- ◇ International Citizen of the Year (summer semester only)
- ◇ International Visitors Leadership Program (IVLP)
- ◇ Marketing and Communications
- ◇ Office of Protocol
- ◇ Relocation Services

Does The International Center only recruit from colleges and universities in Indianapolis?

No. Students at colleges and universities from anywhere in the state, country or world may apply. Please note that all students must arrange their own travel and accommodations for the duration of their internship, and The Center cannot aid in obtaining work visas. The Center also accepts internship applications from recent college graduates.

Are internships paid or unpaid?

The International Center's internships are unpaid. However, we are happy to work with your college or university to provide credit for your internship.



The International Center | Catalyst for a global Indiana

Does The Center observe a dress code policy?

Yes. Our dress code policy is typically business professional, especially when meeting with business, government and foreign leaders.

Do I have to have a specific major in order to be considered?

Not necessarily. Through the years, we have had a wide variety of students with different majors intern with The Center. All students with a strong interest in gaining professional and international experience are welcome to apply.